



PAPAROA

CONFERENCE CENTRE

CONFERENCE BOOKING FORM

Punangairi Visitor Centre
4294 Coast Road, Punakaiki 7873
elly.mulholland@ngaitahu.iwi.nz

Conference Contact	
Phone	
Email	
Company	
Pax Attending	

Booking Date		Hire/ Payment Terms	Please tick one
Booking Start Time		Book Per Hour \$125	
Booking End Time		Book Half Day \$450	
Total Hours		Book Full Day \$850	

Please tick payment method					
Invoice to be sent		Pay by card at the venue		Pay by cash at the venue	
P.O Number (If applicable)					

Setup Preference	Please tick one	Equipment Required	Please Tick
Board Style		Whiteboard & Pens	
Hirer will arrive to venue early to set up themselves		Television	
		Pads & Pens	
		Flipchart & Pens (additional \$25.00)	

Would your group like discounted admission of \$20 per person into the Paparoa Experience (If yes, please write how many pax will be entering, otherwise tick "No")	Yes		No	
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CATERING REQUIREMENTS

Group does not require any catering ☐

Group does not require any catering but will be eating at on-site cafe at own cost ☐

Catering Required (please tick)		Pax	Time required
Morning Tea			
Lunch			
Afternoon Tea			

DIETRY REQUIREMENTS:

minimum spend \$100		
Morning Tea (All options come with a selection of tea, coffee & water)	Price (per head)	
Option 1 - one sweet option & one savoury option	\$16.00	
Option 2 - two savoury options & one sweet option	\$21.00	
Option 3 - two savoury options & two sweet options	\$26.00	

minimum spend \$150		
Lunch (All options come with a selection of tea, coffee & water)	Price (per head)	
Option 1 - three savoury options & one sweet option	\$26.00	
Option 2 - four savoury options & two sweet options	\$34.00	
Option 3 - five savoury options & two sweet options	\$39.00	

minimum spend \$100		
Afternoon Tea (All options come with a selection of tea, coffee & water)	Price (per head)	
Option 1 - one sweet option & one savoury option	\$16.00	
Option 2 - two savoury options & one sweet option	\$21.00	
Option 3 - two savoury options & two sweet options	\$26.00	

Morning & Afternoon Tea

Savoury options can range from:

cheese scones, gourmet mini pies, sausage rolls, sandwiches, pastries

Sweet options can range from:

scones, slices, cakes, muffins, fresh fruit platters, pastries

Lunch

Savoury options can range from:

sandwiches, sliders, frittatas, arancini balls, gourmet mini pies, sausage rolls, meatballs, salad bowls

Sweet options can range from:

scones, slices, cakes, muffins, pastries, fresh fruit platters

If you have any requests or preferences please write below and we will do our best to accommodate

Requests or preferences:



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Additional Requirements

Additional comments or requests

Disclaimers

- All prices exclude GST and are quoted on a per day basis, unless otherwise stated.
- Prices are subject to change.
- The venue is available to you only for the time stated above unless alternative arrangements have been made.
- We cannot guarantee that your booking will be honored unless confirmation is supplied within 7 days of receipt.
- **By signing this form you accept the terms and conditions and visitor guidelines outlined in the conference information pack.**

Name:

Date:

Signature: